

Greencastle Sportsmen's Association, Inc.
BY LAWS
&
RULES AND REGULATIONS
UPDATED 2024

The board of directors of the Greencastle Sportsmen's Association has published this booklet for each member of the Association so they will understand their rights and responsibilities when using Association grounds and facilities. Each member has the duty to abide by these rules and can request other members to produce their membership cards to ensure that only members are on Association grounds and that each member is abiding by the rules and regulations set forth in this booklet. This booklet is not absolute, new rules and regulations will be approved, these changes will be published on the Association's website and will be the responsibility of each member to update their copy of the rules and regulations.

The board of directors asks your cooperation in abiding by these rules and regulations to help keep the Association's grounds and facilities in proper order for the benefit of the general membership and guests. Hereafter the Greencastle Sportsmen's Association will be referred to as the "Association" in the following rules and regulations. Members, who are elected to the Board of Directors and those who are members of various Committees, should strive

to be at all general membership meetings and those meetings relating to their elected or appointed position. Members who are nominated for elected positions will be notified by the nominating committee prior to the printing of the ballot

ARTICLE ONE

Name

The name of the organization shall be “Greencastle Sportsmen’s Association”.

ARTICLE TWO

Object and Powers

The object and powers of this organization shall be set forth in the articles of the Application for Charter as filed in the Court of Common Pleas of Franklin County.

ARTICLE THREE

Membership

Paragraph No. 1. The membership of this organization shall be any person the age of eighteen or above.

Paragraph No. 2. Membership in this Association shall be made by submitting a membership application to the Board of Directors for approval.

Paragraph No. 3. Membership privileges to be extended to spouse and IRS dependents 17 years of age and under.

ARTICLE FOUR

Officers

TITLE AMENDED – January 24, 2008 to read: At least two officers of this Association must be residents of Franklin County, PA and their duties shall be as follows:

1. **PRESIDENT.** Who shall be the chief executive officer of the Association and shall preside at all meetings of the Association and shall be chairman of the Board of Directors.
2. **VICE PRESIDENT.** The Vice President shall be next in line to the President and occupy his position and perform his duties, having the same authority as the President.
3. **SECRETARY.** Who shall keep accurate record of all the proceedings, the bills which have been paid by drafts issued on the treasurer and minutes of all meetings of the Association and of the Board of Directors and shall make out such reports as may be required by law and shall notify the members of the Association of meetings of the Association as provided in these By-Laws.
4. **TREASURER.** Who shall keep accurate account of all receipts and disbursements the sources from which received, and render an annual statement to the Association unless otherwise required by action of the Association in regular meetings.

5. In the absence of or on account of vacancy of the office of President or Vice President, the Treasurer may preside at any meeting with the same powers and privileges as the President or Vice President, the Board of Directors may fill said office for the unexpired annual term.

ARTICLE FIVE

Board of Directors

1. A Board of Directors of twenty-five members shall be elected. The President, Vice President, Secretary, Treasurer and the retiring President of the Association shall automatically be members of the Board of Directors. In addition there to, twenty directors shall be elected from the membership of the Association.
2. The duties of the Board of Directors shall be to promote the best interests of the Association, to have control of the finances of the Association, disburse all funds of the Association and be responsible for the entire management of the Association.
3. Elections shall be held in accordance with the Policy and Procedure set forth by the Board of Directors. Election Policy and Procedure will be posted on Association's website and in the Clubhouse.

ARTICLE SIX

Meetings

1. The Association shall hold meetings on the 4th Thursday of each month except August and December. No meeting will be held in August or December. The November meeting will be the 3rd Thursday.
2. Special meetings of the Association may be held at any time upon the call of the President or upon written requests to the Secretary by any five or more members of the Association, which special meeting shall not be held until five days notice there for shall be given to the membership.

ARTICLE SEVEN

Quorum

1. Fifteen members of the Association beside the President, the Secretary and the Treasurer shall constitute a quorum.
2. At least fifty-one percent of the Board of Directors beside two officers shall constitute a quorum at a Board of Directors meeting.

ARTICLE EIGHT

Dues

1. Dues and initiation fee for members in this Association shall be set annually by the Board of Directors. The Board of Directors shall establish these amounts by September 30, for the forthcoming year.
 - a. Cost of key card to be established by BOD and is refundable within 90 days upon forfeiture of card. The BOD may determine a different frame for forfeiture in extenuating circumstances.
2. Notice of these dues shall be sent by the Secretary to the members according to their addresses on the records of the Association.
3. Any member whose yearly dues are not paid by February 1 shall cease to be a member of this Association after that date. The person may not be reinstated as a member but may rejoin as a new member.
4. Membership in this Association shall be open to any persons of good moral character in accordance with Article 3, Paragraph 1 and 2, upon the payment of the initiation fee and yearly dues.

ARTICLE NINE
Parliamentary Practices

In the absence of any rules in these by-law's or in the Constitution, the proceedings of this Association and of the Board of Directors shall be conducted in accordance with the most current version of Robert's Rules of Order.

ARTICLE TEN
Amendments

These by-law's may be amended at the November regular business meeting of the Association by a three-fourths vote of the members present, provided that at least five days notice of the meeting at which proposed changes will be offered shall be given to the members.

GENERAL RULES AND REGULATIONS
GOVERNING USE OF GROUNDS AND FACILITIES

1. Membership cards must be in possession while using Association grounds or facilities.
2. Membership cards will be checked regularly to ensure proper use of Association facilities.
3. Rules and regulation will be posted at each facility. Rules and regulations may be amended or changed from time to time. It is each member's responsibility to understand all rules and regulations and to adhere

- to these so to ensure the continued successful operation of the Association.
4. Violation of any rules or regulations may result in loss of membership from the Association and possible legal action against said violator. Any person violating Association rules and regulation will be asked to leave the Association grounds and will be referred to the Board of Directors for any additional action.
 - a. First Offense: Offender is given a verbal warning. Offense must be reported to the BOD, by the person who has given the verbal warning for documentation and warning approval by the BOD. A letter will be sent to the offender by the BOD about the verbal warning. First offense would clear after three (3) years.
 - b. Second Offense: Written notification of suspension of privileges for 30 days. Second offense would clear after five (5) years.
 - c. Third Offense: Expelled from Club Membership. Expelled member would be sent a certified letter stating that membership and privileges have been terminated without any refund of dues already paid.
 - d. Any offense could result in immediate loss of membership to be determined by the BOD.
 - e. Any offender can request a review by the BOD for any offense.

5. Nonmembers must be accompanied by a member at all times and must abide by the rules and regulations set forth by the Association.
6. All state and federal laws must be adhered to.
7. All children 15 and under must be accompanied by a parent or legal guardian.
8. Every club member has the responsibility and authority to enforce Association rules and regulations. Violations will be reported directly to the President of the Association which will then refer the matter to the proper authority.
9. Association property may not be removed from Association grounds without prior approval from the Board of Directors.
10. Keycard cannot be given to a non-member for any reason. (Reference: article 3, paragraph 3)
 - a. Each member must use card at gate to gain access or leave the Association grounds, unless gate is locked open for special events.
11. Electricity in the pavilions is for the people using the pavilion only. No hookup to campers is permitted.
12. Only those members authorized by the board of directors may operate Association machinery and equipment.
13. No hunting or dumping is allowed on Association grounds without approval of BOD.

14. Only bicycles and licensed vehicles are permitted on Association grounds. Unauthorized ATV's, dirt biking, and snowmobiles are not permitted on Association grounds.
15. Pets are not allowed to roam unattended on Association grounds. Pets must be restrained for the protection of individuals and wildlife.
16. Nonmembers illegally trespassing on Association grounds will be prosecuted to the fullest extent.
17. Alcoholic beverages are not permitted on any ranges: Archery, Clay Bird and Rifle.
18. From 12:00 p.m. Friday until midnight Saturday on annual Ox Roast and Gun Drawing dates, use of the Associations facilities will not be allowed by members. This is to allow members to help with the events and ensures the safety of the public that attends these annual festivities.
19. The pavilions by the rifle range, horseshoe pits, and Ox Roast area may be reserved by contacting the Associations BOD. The pavilion by the lake is for members only. Anyone wishing to reserve any facility on the Association's grounds must obtain a reservation form from the Association's website and submit the application at least 6 weeks in advance of the date(s) requested. All trash must be placed in the proper containers and please do not stand or walk on tabletops.

20. Use of the Association's clubhouse and kitchen must be approved by the Board of Directors. The President of the Association may approve use in emergency situations.
21. The horseshoe pits can be used anytime they are not in use by G.S.A. horseshoe league. The horseshoe pits can be reserved along with the pavilion.
22. Vandalism, theft and destruction of Association grounds, facilities, equipment or property are prohibited by any member or guest.

JUNIOR SPORTSMEN'S ASSOCIATION

The Junior Sportsmen's Association is open to any person between the ages of eight (8) and eighteen (18) years of age. Junior members may transfer membership into the senior association by paying only the regular yearly dues. Must be a junior member for two (2) years before rolling over membership.

KITCHEN RULES AND REGULATIONS

1. When using the kitchen, return all items to their proper place.
2. Renters must provide their own paper products, coffee, etc.
3. Items placed in the freezer must be dated and used within a 3-month period or they will be disposed of.
4. Stove and tables should be washed after each use and make sure all appliances are turned off before leaving and all cabinet doors are closed.
5. All floors must be swept, and spills washed up before leaving.
6. Renters should bring their own dish towels and cloths and take them home with them.
7. When using either the clubhouse or kitchen please leave all thermostats alone.

RULES GOVERNING CAMPING ON ASSOCIATION GROUNDS

1. All campers must fill out camper registration form. At special events, campers will register with the person(s) in charge.
2. No electrical or water hookups are allowed.
3. No tents or campers are permitted between the lake pavilion and the lake.
4. No vehicles are permitted beyond the lake pavilion.
5. Only primitive camping is permitted beyond the lake pavilion.

6. Campers and tents may not be left unattended for more than 24 hours.
7. The maximum number of consecutive days a member may camp on Association grounds at any one time is 14. A period of seven days must pass before a member can camp again on Association grounds. This rule applies to those members who camp at least four consecutive days.
8. Pets must be restrained for protection of wildlife and individuals.
9. Grounds must be left clean; all trash must be disposed of properly.
10. No fires are permitted on lake banks. Fires must not be left unattended.
11. The Association is not responsible for any losses and damages that occur while camping on Association grounds.

ARCHERY RULES AND REGULATIONS

The Conococheague Archers is an archery club which maintains the archery range and membership is open to any regular club member. Dues for the Conococheague Archery Club to be determined by the archery club yearly. This money helps purchase targets and in the maintenance of the archery ranges.

1. The archery range is open to any member for use unless a scheduled shoot or work party is in progress.
2. No broad head arrows or over size points (Pig point) are permitted on any range or practice targets, except into sand pit at tree stand.
3. Certain parts of the range may be closed at times to save target butts and targets. When this occurs, the areas that are closed will be marked and posted. Please abide by all signs that are posted on the range.
4. The outdoor archery ranges consist of (2) 14 target field ranges, marked yardage practice range behind the clubhouse and the tree stand with sand pit.
5. Designated cross bow targets should only be used for cross bows. Do not shoot cross bows at any other targets.
6. Children 15 and under must be accompanied by a parent or guardian while using the archery ranges.
7. You must acquire an indoor shooting pass to use the indoor range to practice and pass must be visible while practicing.

INDOOR ARCHERY RANGE RULES

1. Indoor Range opens Dec 1 and closes April 15.
2. Be a member of the Conococheague Archers.
3. Have an Indoor Shooting Pass and display it when shooting.

4. Turn off all lights when finished.
5. Clean up your trash.
6. Indoor Range closes at 11:00 PM.
7. No arrow points larger than your arrow shaft. This will cause added wear and tear on our backstop.
8. No Broadheads.
9. Please see bulletin boards in clubhouse for a more detailed list of Rules.

CLAYBIRD RULES AND REGULATIONS

1. The trap range will be open for practice every Friday evening May through September, at 7:00 p.m., and at all regularly scheduled shoots. Except the Fridays in August.
2. No shotgun larger than a 12 gauge is permitted on the trap range.
3. Shells: maximum load permitted, 3 drams equivalent of powder with 11/8 ounce of shot. No shot larger than number 7 ½ is permitted on the range. No shells larger than 2 ¾”.
4. No TSS or HEVI-BISMUTH shot allowed on the range.
5. Never load the gun when the yellow warning light (or flag) on the back of the trap house is on. If this light comes on during an event, all guns must be unloaded immediately.
6. The action of all guns must be kept open at all times

- except while on the firing line or in the gun rack.
7. The muzzle must be kept pointed down range at all times while on the firing line.
 8. Load only one (1) shell in the gun at a time except for doubles where two (2) are loaded. Never more than two!!
 9. Never move from station to station with a shell in the gun, even if the action is open. It must be unloaded!
 10. Any manual traps should be positioned in front of trap houses for protection of equipment. Please keep our trap range clean and safe to shoot. Remember ALWAYS "THINK SAFETY FIRST"!

LAKE RULES AND REGULATIONS

1. No boats on lake during special events.
2. No fires on lake banks.
3. No ice skating or swimming at any time.
4. Children 15 and under must be accompanied by a parent or guardian.
5. No live fish of any kind may be used as bait.
6. Place all trash in proper containers. Please keep the lake area clean.
7. Daily limits will be posted around the lake.
8. Membership cards will be spot checked regularly.
9. Boats are allowed on the lake, powered by either paddle, oars, or electric motors. NO GASOLINE ENGINES ALLOWED ON THE LAKE.

10. No taking of bull frogs on club property.
11. Members, IRS dependents and grandchildren 17 years of age and under only may fish- NO GUESTS!
12. Fish that are registered for the annual fish award cannot be from other Sportsmen's Clubs Lakes. All fish must come from public waters or our own Association's Lake.
13. Must wear a life vest at all times while in a boat on the lake, in accordance with PA State law.
14. No bow fishing is allowed at the lake.

FISH AND GAME AWARDS

1. The Association gives awards for deer, bear, turkey, and fish at its General Membership meeting in January each year. Information on the types of awards given and how you can enter your trophy can be obtained by contacting the committee chairman or any member of his committee.

RIFLE & PISTOL RANGE

GENERAL RULES AND REGULATIONS

1. The range will be open from 8:00 a.m. to 8:00 p.m. from May 15 to August 31 of each year; September 1 thru October 15, 8:00 a.m. to 7:00 p.m.; October 16 thru May 14, 8:00 a.m. to 5:00 p.m. each year.

2. On Sundays during the months of June, July, and August, the range will be open from 8:00 a.m. to 11:00 a.m. only.
3. On Saturdays during the months of June, July, and August, the range will be open from 8:00 a.m. to 5:00 p.m. only.
4. No guests on the rifle range with the exception of IRS dependents or grandchildren 17 years old and under of a member.
5. No person under the age of 18 allowed on the range unless under direct adult supervision.
6. No motor vehicles are allowed on the range at any time except for work parties.
7. Anyone going down range must use the warning lights and verbally communicate with all other shooters present. A fluorescent orange hat or vest must be worn. NO EXCEPTIONS!

STAND UP SHOOTING RANGE RULES

1. No drawing or firing from a holster.
2. Always keep your firearm pointed down range.
3. Keep firearms open & unloaded except when shooting.
4. All loading and unloading of a firearm and magazine will only be done inside the shooting stall.
5. No handling firearms while other people are down range.

6. No firearm will be loaded with more than 5 rounds at any time.
7. Be aware of others using the range.
8. No automatic weapons are allowed on Greencastle Sportsmen's Association grounds.
9. The largest caliber firearm permitted on the range shall be the largest caliber permitted for hunting in the tri state area.
10. No guests permitted.
11. Remove all targets when finished. Put all spent cartridges including misfires or dud ammunition into the provided container marked for brass. Please do not place them in the trash barrel.
12. Paper targets only.
13. No person under the age of 18 allowed on the range unless under direct adult supervision.
14. If necessary to go down range for any reason, a fluorescent orange hat or vest must be worn. NO EXCEPTIONS!

SIT DOWN SHOOTING RANGE RULES

1. Paper targets only. No bottles or cans are allowed as targets. Targets must be attached to the face of the backboards.
2. No automatic weapons are allowed on Greencastle Sportsmen's Association grounds.

3. No firearm will be loaded with more than 5 rounds at any time.
4. No metallic silhouette target shooting on the range at any time.
5. The largest caliber firearm permitted shall be the largest caliber permitted for hunting in the tri state area.
6. No guests permitted.
7. The maximum yardage that can be used will be 200 yards.
8. Remove all targets when finished. Please keep the range neat and clean. Please put all spent cartridges including misfires or dud ammo in provided containers marked "BRASS", please do not place them in the trash barrel.
9. No motor vehicles are allowed on the range at any time except for work parties.
10. All firearms must be fired from under the canopy and behind the firing line.
11. No person under the age of 18 is allowed on the range unless under direct adult supervision.
12. A fluorescent orange hat or vest must be worn by everyone while down range. NO EXCEPTIONS!
13. No handling firearms while other people are down range.
14. Be aware of others using the range.